

GURU GOBIND SINGH PUBLIC SCHOOL

Sector -V/B, B. S. City

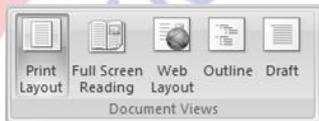
ASSIGNMENT (2019-20)

CLASS: IX

SUBJECT:- INFORMATION TECHNOLOGY

1. Name two input devices.
2. What is the use of Thesaurus feature?
3. Write the use of following key combinations in file management:
a) CTRL+C b)CTRL+X c) CTRL+V
4. Explain about different applications of Computer.
5. What is virus ? Give two examples of common viruses.
6. Fill:-
a)How _____ time is left for the show to get over?(much/many)
b)How _____ clothes will fill this suitcase? (much/many)
7. Change the following Sentences Active/Passive sentences as required.
 - i. The house would be cleaned by me every Saturday.
 - ii. The two kings are signing the treaty.
 - iii. He ate an apple.
8. Fill:-
a)The _____ to the top of the mountain was more difficult because of the strong winds.(ascent/assent)
9. Define web browser. Give two examples.
10. Write the difference between undo and redo.
11. Write differences between Ram and Rom.
12. Define formatting.
13. What is 'Word Processor'? Explain its 4 features.
14. What are the measures for protection from natural threats?
15. How to view and analyse your statistics in Rapid typing software?
16. Explain any four human threats.
17. Write a short note on Find and Replace option.
18. Name two antiviruses.
19. What is mail merge?
20. Name two commonly used fonts.
21. What are header and Footer?
22. What do you mean by encryption of data?
23. Define Intranet.
24. What is WWW? Write its features.
25. Differentiate Between Serial and Parallel Port.
26. Define Clipboard.
27. Write the steps to insert a table in a document.
28. What is spell check feature?
29. Explain different page orientation.
30. Explain different options of Line spacing.
31. Define Indent.
32. Name the default horizontal alignment.
33. What is the Format paintbrush tool?
34. What is Superscript?

35. What is pair kerning?
36. What is Autocorrect feature?
37. Define touch typing.
38. Name the alphabets keys present in the Home row?
39. Write the correct posture while typing.
40. Expand SSL.
41. My cousins were happy to see me. _____ love me a lot.(Fill personal pronoun)
42. It's a _____ hot day. (Fill adverb)
43. What is the job of Control Unit inside CPU?
44. What combination of keys helps you to select all the files in a folder?
45. Name any three internet service providers in India?
46. What is Kernel?
47. Name the tab button in which 'Document Views' group depicted in the diagram present.



48. Identify all the options/buttons and explain them.



49. What is NIC?
50. What is RJ-45?

